| **New Village Academy Board of Directors Meeting**  **October 5, 2023**  **5:00 - 7:00 pm Virtual**  **OPEN BOARD MEETING** **AGENDA**  **Vision**  New Village Academy envisions the Annapolis community united in launching ALL its youth into thriving careers, strong character, and civic engagement.  **Mission**  New Village Academy ensures every student is known, connected, empowered, and accountable, so they have the will and the skill to take charge of their education and future, with Annapolis as their classroom.   * **Call to Order** – Darius Stanton (President) (5:00 pm)   + Assign notetaker, timekeeper. * **Approval of Minutes from Previous Meeting** (5:05- 5:10 pm) * **Public Comment** - Darius Stanton (5:10- 5:15 pm) * **President’s Report** (5:15 – 5:45 pm)- Darius A. Stanton   + Decision-Making Process- *Information*   + Staffing Plan - *Information* * Executive Director/Head of School- Romey * Admin Asst. * Business Manager * Consultants -Kathy * Contractors -**Action**  1. ASG Architect Phase 1 $184k [NEW160 - New Village Academy ASG Proposal 23.9-11 wExh REVISED (1).pdf](about:blank), 2. Design 180 -Concept Design- $25k [NVA 180 Design proposal.pdf](about:blank) 3. Attorney- Lease negotiations- Larry Frances $350/hr 4. Neighborhood canvassers for enrollment window ($25/hour/15 hours/week/Oct- January) 5. Marketing Firm    * Financing/funding scenarios- *Information*  * CSDC * First Tryon * Local banks (Sandy Spring/ Truist) * CSP $2mm Application window- October Funds available December * Governor’s request $2mm [New Village Academy Capital Funding Request (1) (1).pdf](about:blank) * LBI $250k? * Charter School Growth Fund (CSGF- application window October-December/ Funds available June 2024 ( $250k), [Apply For Funding | Charter School Growth Fund (chartergrowthfund.org)](https://chartergrowthfund.org/apply-for-funding/) * Grants, * Philanthropy (250k to date) * Capital Campaign   + Role of the Board Executive Committee and Sub Committees- *Information* * Ad Hoc support as needed. * Sub Committee meeting expectations * Authority for Romey to make operational financial decisions that are in the approved budget up to $??? * **Committee Updates (**5:45-6:45 pm) Committee Chairs * *Governance and Executive Committee- Information*   + - * + Charter Agreement negotiations         + LOI Lease negotiations         + THC LOI Negotiations         + Potential Community partner to sublet additional 10k Sq Ft space         + D&O Insurance update         + Policy needs- Conflict of Interest, Procurement         + Contract approvals- ASG, Romey, Kathy   + *Budget and Finance Committee- Information*      - * + Facility Update- LOI at the Mall update, THC LOI update [10 sq Ft @ $25 Sq Ft.], need for a second subtenant at 10 Sq Ft/$25 Sq Ft         + CSDC Turn Key vs. Loan options ($5.8 mm Financing)         + First Tryon proposal to solicit financing bids for $50k flat fee or 10% of savings they get us over 5 years)         + Planning Year Budget Priorities         + ADP for Payroll for Contractors?         + Explore Turner Impact Fund, Enterprise Community Development, Community Reinvestment Funds   + *Facility Design & Construction Committee- Information*      - * + Concept Design Due 10/15         + A/E Phase 1         + RFP for Construction Management- Long Lead items will need to be purchased by the end of the year (20-week delivery dates)         + Permits needed by February.      * + *Marketing & Community Engagement Committee-* *Information*      - * **Lottery window October 9- January 19**         + Social Media Campaign- Marketing Contract [Kyle Acker, Adrian Harpool, Alpha Graphics, Charter Schools Capital proposals]         + Update website         + Enrollment Tracking platform needed (Monday.com,         + Strategy for recruiting families to apply for the lottery (Oct 1 to mid-Nov window) Community Canvassers/Merlene Clarke responding to calls and emails requesting information; Kenny Starkes Advisory Board member- student recruitment         + Open Houses- Dates         + Kick-off event- Dates         + Community Events Kunta Kinte, Dias de los Muertos- Coverage needed.      * + *Development Committee Information*      - * + Planning Capital Campaign launch         + Fundraising Parties hosts         + Propose potential grants and Foundation Funding sources and timelines.      * + *Education Committee- Information*      - * + Big Picture Learning (BPL) contract $16k/year         + Building 21 Contract - $13.5k year         + Staff recruitment   + Review [Meeting calendar](https://docs.google.com/document/d/1uTuusgk8vG5MLdG6_cCLDfmzWoX0rj5mTaQ85pVkqVI/edit?usp=sharing) 2023-24 *Information*   + Board Expectations and Materials access on Google - *Information* * **Other Business** (6:45 – 7:00 pm) Romey Pittman * **Adjournment** – Darius Stanton (7:00 pm) |
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